

Rules and Regulations for the Operation of the Saturday Market

1. The day of the operation shall be Saturday.
2. The hours of the operation shall be from 10:00 a.m. until 3:00 p.m.
3. Association members who come regularly through the season can reserve booth spaces.
4. Spaces under the eaves around the Concrete Community Center are available on a limited basis. Free standing booths, in decent condition, on the lawn are encouraged. You must furnish your own canopy. Canopies must be secured to the ground with 25lb weights at each corner, or auger stakes WITH weights reasonable to hold the canopy down in high winds.
5. If the member is not able to be at a Market or is going to be late, he/she must call the Manager by Friday 9:00 pm. If unable to contact the Manager they should contact the President or Vice-President. If no call is received or no show by 9:00 am Saturday, their space can be forfeited to another vendor.
6. The Manager reserves the right to move any vendor if it is deemed conducive to the overall Market operation.
7. The Market is intended to sell fresh fruits, vegetables, flowers, eggs, honey, meat, plants, and other cottage industry and locally made handcrafted items. Handcrafted items and art must be created by the vendor, family member, or partner. Growers may supplement sales with produce from other in-state farms. A percentage of saleable products should be raised on the growers' own farm.
8. All vendors shall be neat and clean. All vendors shall maintain their sales area in a clean and healthy state, especially those selling food. Vendors must agree to pick up their own garbage and clean their own space at the end of the day. Vendors shall follow all regulations and obtain any licenses or permits required by County, State, or Federal agencies. Said permits or licenses shall be furnished upon request.
9. Wares of exhibitors shall be in good taste and not offensive to the public.
10. All vendors shall maintain a professional and congenial relationship with the Concrete Community Center and others who are using the property. Problems and conflicts shall be reported to the Manager for resolution.
11. Vehicle parking will be in the far corner of the parking lot. You may park at the front or south side of the building ONLY to unload.
12. Per Skagit County regulations, pets are allowed only on a leash and all pet waste must be immediately bagged and properly disposed of. This also maintains a sanitary and esthetically pleasing market atmosphere. Pets that are creating a disturbance will be asked to be removed immediately by the Manager.
13. Offices will be held for two (2) years. Nominations for new officers will be held two (2) weeks before the last day of the Market. Voting for new officers will take place the following week. New officers will be announced on the last day and they will take over the office at that time.

14. President, Vice President, and Treasurer can sign on the checks but only two (2) signatures are needed. Checks will not be signed ahead of time and given to any party to hold for future use unless approved by all officers.
15. Financial reports will be available at the Spring and Final meetings to vendors at the meetings. All officers will be informed of the financial status and bank statements will be available if needed.
16. Officers will work together for the good of the Market and responsibility will fall on ALL officers.
17. The President will run all meetings. Other officers will respond when asked to do so. Vendors will be able to respond by raise of hand. The meeting will be run in an orderly manner.
18. Scholarship award shall be made out to the post-secondary education institute (i.e. college, vocational, or technical school) the student is attending under the student's name and ID number.
19. Lifetime memberships shall be \$30.00.
20. Fees for a 10' X 10' booth space rental are as follows:

NON-MEMBERS:

- 1 Booth space: \$17.00
- 2 Booth spaces: \$34.00

MEMBERS:

- 1 Booth space: \$12.00
- 2 Booth spaces: \$24.00

JUNIOR VENDORS (Age 12-18 years)

- 1 booth space: \$5.00

THE MANAGER COLLECTS ALL FEES

21. Vendors shall comply with the judgment of the manager in all market matters and comply with these market rules. When there is a rule violation, complaint or problem during the market hours it shall be the duty of the Manager to assess and resolve it. If after discussion with the offending party there is still a problem, the matter will be given to the President who will talk to the offending party. If the problem is still not resolved the President and the Manager can ask the party to leave the Saturday Market. Prior to the following market, the issue will be presented to the Board of Directors by the Manager and/or President via email or Google Group, the offending vendor will have the opportunity to provide a written explanation/counter argument. The Board of Directors will consider the arguments of the Manager/President and the vendor, and will render a decision regarding whether or not the vendor will be allowed to return to the market, or if their membership will be terminated.